



CONTRACTOR EMPLOYMENT OPPORTUNITY

Title: Drug Intelligence Officer

Location: Maine Information and Analysis Center, Augusta, ME

Division/Unit: Overdose Response Strategy

Area of Responsibility: State of Maine

Organization: New England HIDTA (Town of Scarborough, Maine and the National HIDTA Program, funded by the Office of National Drug Control Policy)

Overview:

The Office of National Drug Control Policy (ONDCP) administers and funds the High Intensity Drug Trafficking Area (HIDTA) program with the mission to enhance and coordinate control efforts among federal, state, local, and tribal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States.

The HIDTA program invests in partnerships to build safe and healthy communities. With support from ONDCP and the Centers for Disease Control and Prevention (CDC), the Overdose Response Strategy (ORS) initiative is an unprecedented and unique collaboration between public health and public safety, created to help local communities reduce drug overdoses and save lives by sharing timely data, pertinent intelligence, and innovative strategies.

The ORS is implemented by state teams made up of Drug Intelligence Officers (DIO) and Public Health Analysts (PHA), who work together to increase communication, data flow, and intelligence sharing between public safety and public health sectors within and across ORS states and beyond.

The New England HIDTA will provide administrative oversight and direction to the DIO position. The posted position will be based out of the Maine Information and Analysis Center, Augusta, ME.

Responsibilities:

- Facilitate collaboration between public safety and public health entities to address drug overdose related issues.
- Coordinate with other ORS DIOs throughout the United States.
- Work with the Maine PHA and other representatives of the CDC in furtherance of joint projects and initiatives.
- Implement the Felony Arrest Program: track and relay drug-related felony arrests in the State of Maine of out-of-state and out-of-area residents and notify appropriate law enforcement agencies.
- Serve as a conduit for interstate and intrastate requests for information.
- Establish points of contact with the key federal, state, local, and tribal representatives to:
 - promote awareness and increase collaboration
 - coordinate meetings, trainings, and outreach opportunities
 - manage use of central databases ensuring the timely exchange of information.
 - identify drug trafficking operations across jurisdictions
- Conduct interviews and liaison with members of public health, law enforcement, and private sectors to remain current on fluctuating drug threats and trends
- Prepare briefs, written reports, and presentations
- Travel as required to perform certain work-related functions

**Qualifications & Skill Requirements:**

- Prior law enforcement managerial experience at the federal, state, county or local level
- Exceptional ability to communicate with diverse audiences
- Exceptional writing and public speaking skills
- Demonstrated capacity to positively interact with various federal, state, local, and tribal stakeholders
- Proficient in Microsoft Office, specifically: Word, Excel, and PowerPoint
- Working knowledge of law enforcement databases
- Ability to work independently and exercise sound judgement absent explicit direction

Additional Requirements

- Must be United States citizen
- Must possess and maintain a valid driver's license
- Must undergo an in-depth background investigation, be eligible for and maintain a national security clearance
- Bachelor Degree or equivalent experience

Contract Term & Compensation: This is a one-year contract position renewable on a yearly basis, based on performance and program continuation. The maximum annual compensation for this contract position is **\$81196.80 which includes a \$500 per month vehicle allowance.**

Benefits: Benefits are not included. Relocation expenses are not included

Background Check: Continuation of the contract is contingent upon the successful adjudication of a background investigation and national security clearance.

Equal Employment Opportunity

To Apply:

To apply for this position, go to:

<https://www.nehidta.org/careers>

**Applications will be accepted until close of business
Friday, November 14, 2025**

(Travel for interviews and/or relocation expenses cannot be reimbursed)

Post date: November 1, 2025